



**INTERNAL QUALITY ASSURANCE CELL**  
**INSTITUTE OF PHARMACY & TECHNOLOGY, SALIPUR.**  
**At/Po-Salipur, Dist-Cuttack-754202, Odisha**



An Internal Quality Assurance Cell meeting was held on 03.08.2022 at 11.30 am in the Board room of Institute of Pharmacy & Technology, Salipur.

The following members were present in the meeting.

Sl. No.	Name	Designation	Position
1	Prof. Dr. Santosh Kumar Mahapatra	Principal	Chairman
2	Prof. Dr. Sunil Kumar Kanungo	Professor	Co-chairman
3	Prof. Dr. Biswaranjan Mohanty	Professor	Convener
4	Dr. Prabir Kumar Sinha Mohapatra	Associate Professor	Coordinator
5	Dr. Bhabani Shankar Nayak	Associate Professor	Co-coordinator
6	Dr. Saroj Kumar Patro	Associate Professor	Member
7	Dr. Mrutyunjaya Banerjee	Associate Professor	Member
8	Dr. Aswini Kumar Senapati	Assistant Professor	Member
9	Dr. Sujit Dash	Assistant Professor	Member
10	Mrs. Bipasha Behera	Assistant Professor	Member
11	Dr. Sarat Chandra Das	Member, GB	Member
12	Mr. Debasis Sahoo	Administrative staff	Member
13	Mr. Dhruva Charan Lenka, Retd. Bank Officer, Chandradeipur, Salipur	External Member	Member
14	Mr. Udaya Kiran Sahoo	Student	Member

The meeting was presided over by the Chairman. It was asked by the Chairman to the coordinator to brief about the proceeding of the last IQAC meeting and confirmation.

**Resolution No. 1:**

The proceedings of the last IQAC meeting were reviewed and confirmed.

**Resolution No. 2:**

It was resolved that annual Gender Sensitization plan for the year 2022-23 will be implemented which are aimed at promoting gender equality and empowering. The following action plan are as follows.

- Increase of female staff: Efforts will be made to enhance gender diversity among the faculty. The institute will effort to enhance gender diversity among the faculty. The institute shall recruit qualified female professionals.
- Empowerment of Girls students in self-employment and establishment: The institute shall dedicate to empowering female students by providing resources and support for self-employment and entrepreneurial ventures. Specialized program, networking events shall be implemented to equip girls' students with the skill and knowledge needed for successful establishment in their chosen fields.
- Conduct of Seminars on promoting Gender Sensitization: Regular seminar and awareness campaigns shall be conducted to promote gender sensitization among the institute communities. These sessions shall address issues related to interaction of girl students with women, sexual harassment mother empowerment women in to power. Guest speakers & experts will be invited to share insight fostering a cullire of understanding and respect.

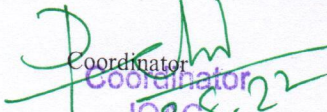
**Resolution No. 3:**

It was resolved that all examination shall be held at auditorium hall.

**Resolution No. 4:**

It was resolved that all the institutional activities related to effort and initiatives in providing inclusive environment, constitutional obligation, code of conduct, professional ethics, sports, drama, etc. shall be organized by club under TRCA.

The meeting was closed at 2.00 PM with the vote of thanks by the Chairman.

  
Coordinator  
IQAC  
03.08.22

  
Chairman  
IQAC

Institute of Pharmacy & Technology  
Salipur, Dist-Cuttack-754202, Odisha

Institute of Pharmacy & Technology  
Salipur, Dist-Cuttack-754202, Odisha

Am  
12/8/22



# INSTITUTE OF PHARMACY & TECHNOLOGY, SALIPUR AT / P.O. SALIPUR, DIST. CUTTACK, ODISHA, PIN-754202.

## Action Taken Report on IQAC Meeting Resolution (Dated 03-08-2022)

Staff Recruitment: IPT Salepur successfully recruited 3 teaching and 2 non-teaching staff, enhancing the institution's human resources.

Women-Related Programs: The institute actively organized and celebrated events such as International Women's Day and Breast-feeding Day, showcasing commitment to women-centric initiatives.

The institutes had taken efforts and steps in fostering entrepreneurial spirit among female students, encouraging their ideas and involvement in the MSME incubation centre. 06 numbers of innovative ideas had been uploading through MSME incubation centre for empowering Girls for entrepreneurial ventures

As per the resolution all examinations were conducted efficiently in the Auditorium Hall, ensuring a suitable and organized environment for academic assessments.

The institute have empowered the TRCA club to organize diverse programs related to students' exposure and engagement in relevant activities thus fostering the pathway for TRCA Club empowerment empowering

This comprehensive report reflects IPT Salipur proactive measures in various areas, aligning with the resolutions discussed during the IQAC meeting on 3<sup>rd</sup> August 2022

  
Coordinator  
15/8/22  
IQAC

Institute of Pharmacy & Technology  
Salipur, Dist-Cuttack-754202, Odisha

  
Chairman  
15/8/22  
Chairman  
IQAC

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**INSTITUTE OF PHARMACY & TECHNOLOGY, SALIPUR.**  
**At/Po-Salipur, Dist-Cuttack-754202, Odisha**

An Internal Quality Assurance Cell meeting was held on 20.03.2023 at 11.30 am in the Board room of Institute of Pharmacy & Technology, Salipur.

The following members were present in the meeting.

Sl. No.	Name	Designation	Position
1	Prof. Dr. Santosh Kumar Mahapatra	Principal	Chairman
2	Prof. Dr. Sunil Kumar Kanungo	Professor	Co-chairman
3	Prof. Dr. Biswaranjan Mohanty	Professor	Convener
4	Dr. Prabir Kumar Sinha Mohapatra	Associate Professor	Coordinator
5	Dr. Bhabani Shankar Nayak	Associate Professor	Co-coordinator
6	Dr. Saroj Kumar Patro	Associate Professor	Member
7	Dr. Mrutyunjaya Banerjee	Associate Professor	Member
8	Dr. Amiya Kumar Prusty	Assistant Professor	Member
9	Dr. Aswini Kumar Senapati	Assistant Professor	Member
10	Dr. Sujit Dash	Assistant Professor	Member
11	Mrs. Bipasha Behera	Assistant Professor	Member
12	Dr. Sarat Chandra Das	Member, GB	Member
13	Mr. Debasis Sahoo	Administrator (system)	Member
14	Mr. Dhruva Charan Lenka, Retd. Bank Officer, Chandradeipur, Salipur	External Member	Member

The meeting was presided over by the Chairman. It was asked by the Chairman to the coordinator to brief about the proceeding of the last IQAC meeting and confirmation.

**Resolution No. 1:**

The proceedings of the last IQAC meeting were reviewed and confirmed with the following modifications.

The administrative audit to be carried out with immediate effect by the following faculty members of the institute which is to be completed by 30<sup>th</sup> April every year.

1. External member from general college
2. Two nos. of senior faculty members of IPT, Salipur
3. 01 No. of administrative staff of IPT, Salipur

**Resolution No. 2:**

It was resolved that the online feedback system of IPT web portal to remain activated, students to be sensitized for giving frequent feedback. NAAC google feedback form to be supplied & collected to the students in the month of April & November every year and same to be analyzed and submitted to IQAC for further processing.

**Resolution No. 3:**

It was resolved that the language room be established in the present computer lab with minimum 5 nos. computers and other accessories as per the requirement.

Dr. A.C. Sahoo & Dr. M. Banerjee will look after the installation activities including purchase & working of the room on or before 15<sup>th</sup> May 2023.

**Resolution No. 4:**

All the faculty members are instructed that for any activities conducted in the institute, geotag photocopies (both soft & hard copy) to be submitted to the IQAC cell.

**Resolution No. 5:**

It was resolved that the alumni meet should be conducted before 30<sup>th</sup> June every year.

**Resolution No. 6:**

It was resolved that an institution policy for sponsored research to be framed and submitted to the next GB for approval.

**Resolution No. 7:**

It was resolved that the other previous resolution was confirmed.

**Resolution No. 8: Introduction of new members**

It was resolved that the following two nos. of new members to be included in IQAC cell.

1. Dr. Anshuman Dixit, Drug design and discovery, Bioinformatics, Institute of Life Science, Bhubaneswar
2. A member for Ravenshaw IQAC Cell.

**Resolution No. 9: Action plan for the academic session 2023-24**

It was resolved that the two nos. of faculty Development program, one no. of STTP, five nos. of seminar, one nos. of conference and two nos. of workshop to be conducted during the 2023-24. A detailed plan of the program by the <sup>conference, seminar</sup> HODs to be submitted to IQAC cell by end of April 2023.

**Resolution No. 10: Green & Energy audit**

It was resolved that the green & energy audit be conducted. Dr. Sujit Dash instructed to complete the same as early as possible.

**Resolution No. 11: Plantation of 50 Nos. of plant in different places**

It was resolved that it will be done in the rainy season.

**Resolution No. 12: Regularization & registration of TRCA club**

It was resolved that the TRCA club registration in the concerned authority be completed as early as possible. Dr. Sujit Dash instructed to follow up the same.

**Resolution No. 13: Result analysis of previous academic session.**

It was resolved that the examination in-charge instructed to submit the result analysis report of subject & student wise after declaration of each semester results for further processing.



**Resolution No. 14: Examination reforms.**

It was resolved that the instant class test examination to be implemented for forthcoming semester 2022-23 for 3 times of each subject for 30 marks. That scored 50% weightage of the class test sent to the university.

**Resolution No. 15: Subject assignment & academic conduct planning**

It was resolved that the one subject can be shared by more than two faculty. The academic plan prepared by Academic I/C and Program committee to be submitted to IQAC cell for approval.

Thanks to IQAC cell for submission of AQAR for the year 2021-22 to NAAC.

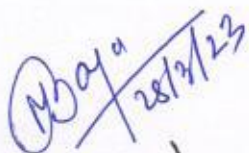
The meeting was closed at 2 PM with the vote of thanks by the Chairman.

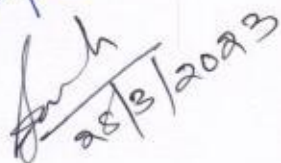
  
Coordinator  
IQAC

Institute of Pharmacy & Technology  
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Chairman  
IQAC

Institute of Pharmacy & Technology  
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28/3/23

  
28/3/2023



# INSTITUTE OF PHARMACY & TECHNOLOGY, SALIPUR

AT / P.O. SALIPUR, DIST. CUTTACK, ODISHA, PIN-754202.

## Actions Taken Report of IQAC Meetings Resolutions held on dated 23.03.2023.

A thorough internal administrative audit has been conducted for various purpose, providing valuable insights into the institution's administrative processes and areas for improvement.

The institution actively gathered student feedback through an online form.

Language Laboratory facilities created in computer lab.

Geotagged photos have been systematically taken for all institutional activities, extracurricular, sports, seminars etc. providing a visual documentation that adds location-specific context to various events and initiatives.

The institution has successfully carried out alumni registration. Alumni activities enhanced for institutional development.

  
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IQAC

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Chairman  
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