



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

INSTITUTE OF PHARMACY AND
TECHNOLOGY SALIPUR

- Name of the Head of the institution **Dr. Prabir Kumar Sinha Mahapatra**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **06712352113**
- Mobile no **8249416100**
- Registered e-mail **mailipt@yahoo.co.in**
- Alternate e-mail **mailiptsalipur@gmail.com**
- Address **At/PO-Salipur, Dist. Cuttack**
- City/Town **Salipur**
- State/UT **Odisha**
- Pin Code **754202**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **Biju Patnaik University of Technology, Odisha**
- Name of the IQAC Coordinator **Dr. Prabir Kumar Sinha Mahapatra**
- Phone No. **06712352113**
- Alternate phone No.
- Mobile **8249416100**
- IQAC e-mail address **pksmahapatra2003@gmail.com**
- Alternate Email address **mailipt@yahoo.co.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.iptsalipur.org/wp-content/uploads/2023/11/AQAR-Report-2021-22.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.iptsalipur.org/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.65	2021	20/10/2021	19/10/2026

6. Date of Establishment of IQAC

15/12/2018

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sidhartha Sankar Kar	Hackathon Idea	MSME, GOI	2022-23	12.75

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Promoted to Audio visual teaching learning process

Allowed to use Google Class Room as and when required

Creation of Club cultures for various cocurricular & extracurricular activities

Improving the quality of working pharmacist, culture of interaction with budding pharmacist. Presenting of industrial scenario time to time to the students. Improvement in research laboratory for research activities

Implementation of regular spiritual counselling and Yoga session for improvement of mental and physical health of staff and students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Induction program for new faculty and students.	Improvement of teaching ability and improvement of student's campus adoptability.
Promote the faculty for MOU and consultancy	New MOU made and faculty linked with industries
To organize workshop/conference/seminar	One number of e-conference had been organized.
Enhancement of digitalization of library	More digitalization done
Placement of students	Average salary increased for the students those who had been employed
To improve research for patent and publication	Numbers of research articles published in good journal, number of books & books chapters are published by the faculty members and number of patents applied & published in Patent journal

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

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• Alternate phone No.					
• Mobile	8249416100				
• IQAC e-mail address	pksmahapatra2003@gmail.com				
• Alternate Email address	mailipt@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.iptsalipur.org/wp-content/uploads/2023/11/AOAR-Report-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.iptsalipur.org/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.65	2021	20/10/2021	19/10/2026
6.Date of Establishment of IQAC			15/12/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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To organize workshop/conference/seminar	One number of e-conference had been organized.
Enhancement of digitalization of library	More digitalization done
Placement of students	Average salary increased for the students those who had been employed
To improve research for patent and publication	Numbers of research articles published in good journal, number of books & books chapters are published by the faculty members and number of patents applied & published in Patent journal
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	11/01/2023
15.Multidisciplinary / interdisciplinary	
Institute planned for multidisciplinary course after automation status	
16.Academic bank of credits (ABC):	

NA
university nit implemented yet
17.Skill development:
Institute conduct skill development program time to time.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Yes teacher explain many subject matter in regional language . with hindi and english . intitute participate EBSB program for cultural integrations .
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
As institute accredited by NBA its itself explaing institute always focus on OBE
20.Distance education/online education:
Institute motivate and promoting students For open assess online couse through NPTEL, SAWAM, and Courseera with other university program

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	67
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	549
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	55

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		152
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		26
File Description		Documents
Data Template	View File	
3.2 Number of sanctioned posts during the year		31
File Description		Documents
Data Template	View File	
4.Institution		
4.1 Total number of Classrooms and Seminar halls		14
4.2 Total expenditure excluding salary during the year (INR in lakhs)		169.95
4.3 Total number of computers on campus for academic purposes		109
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We assure a successful curriculum plan by adhering to a well defined procedure. The BPUT, Rourkela, the PCI, and the AICTE, New Delhi are only few of the regulatory bodies whose standards are carefully adhered to by the university. This Institution pays close attention to the courses offered by the University. The burden of bridging the gap between what employers want and what is taught at universities rests on the shoulders of senior, experienced faculty members. The curriculum is offered in a variety of forms, with regular time-bound theoretical and practical courses being among them. The mentor mentee system is introduced to incoming students in their first year and continues throughout their time at the institute. The training curriculum, industrial visit, and seminars are all coordinated by the training and placement coordinator in cooperation with the principal. The University of their choice requires, all B.Pharm students to complete a project and participate in industrial/hospital training. Students earning an M. Pharm degree spend one year working on a research or development project in an academic institution or in industry. In order to help students develop the correct mind set and approach while communicating, we provide them with specialized instruction, training, group discussion, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/Combined-documents compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University Publishes a program wise academic calendar every year before commencement of the program. As per the BPUT academic calendar, the institute also prepares its own academic calendar for every year. All the activities like registration, semester assessment, sessional & University level examination, co-curricular activities, etc. are carried out by the institute on a regular basis. Based on the college academic calendar, as per the advice of IQAC, Institutional Examination Committee & academic

committee prepares a time table for class work, schedule for sessional examinations. The timetable is then displayed on the college website and notice board, also emailed to individual students. The continuous internal evaluation of semester assessment is conducted as per the academic calendar. The question paper is submitted to the examination section by the subject teacher. The examinations are conducted under CCTV surveillance by the Invigilators assigned by the examination in charge. In semester/sessional examination answer papers, after evaluation by faculty, are shown to all students. If the students have any query, faculty members address these queries of students with regard to answers written by them. If any mistake in evaluation or totalling is observed, it is also corrected. The marks scored by students in internal examinations are entered in the university examination portal as per university direction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****2**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**3**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute is most serious about various issues pertaining to

ethics,gender, human values and environment. The Institute follows the government guideline for its various programs throughout the year. The institute constituted committees for Gender sensitization, Sexual harassment, Anti-ragging committee,etc. These committees conduct different programs throughout the year.The students of this institution participate in different flagship programs announced by AICTE, MHRD,PCI. Our campus is ragging free, Plastic free & full of greenery. Girl students are given due priorities in their participation in various programs. which builds a strong confidence among newcomers.Social Activities like Health Camp, Blood Donation Camp,Plantation activity, Swachh Bharat Abhiyan, Ek Bharat Shreshtha Bharat, Cancer Awareness program and AIDS awareness Rallies;which makes the students directly feel the importance of social service with professional ethics. The institute also celebrates Constitution Day, Teachers Day, Librarian days, Women's Day,World Pharmacy Week,National Pharmacy Week etc. to make the students aware about the importance of those days. Our Instituteis continuously bringing attention to our students to attend state level National & International seminars, conferences organised by the Institute, Universities,OPIF, APTI, IPA and other professional bodies,various competitions arranged by the institute or other than our institute in Odisha & outside of the State.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

151

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.iptsalipur.org/student-feedback-form/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.iptsalipur.org/wp-content/uploads/2023/12/1.4.2.-Feedback.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
158	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
13	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Institutional assessment process on teaching learning Method adopted to identify the slow learners and advance learners are as follows:	

1. Individual student performance is monitored throughout normal class and at class test examinations.

2. Examination from the previous year are analyzed and appropriate advice given for improving examination performance.

3. Counselling meeting by respective subject teacher to identify for slow learners.

Review process on teaching learning and Corrective Measures are Taken to resolve issue pertaining to the category of students which are Measures concerned for an individual student is:

1. Students with poor academic performance are identified and given extra classes for their improvement.

2. The digital materials are provided to the students through the college website.

4. Professional guidance seminars led by industry professionals can help reduce career anxiety.

5. Students are encouraged to publish in reputable journals or Scopus and their lack of publication is closely examined. In order to enhance their moral character and personality, students are also encouraged to participate in various scientific and ethical seminars / Conferences.

6. A mentor has advised them to take a different competitive examination since they are anxious about taking a different competitive examination.

7. Online assessments for educational resources and individual guidance.

8. Staff members are continuously encouraging to the student for research activities.

Outcome of the actions taken for the above improvement in the academic performance of the students in the subsequent year.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/learning-materials/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
549	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Hands-on education
- Approaches for problem solving and interactive learning
- Experiential learning through projects

Hands-on education:

The institute has embraced a variety of student-focused strategies. Experiential learning can offer a deeper level of understanding regarding pharmacy subject. Pharmacy is an applied science in which students must put their theoretical knowledge to use in practical tasks such as developing formulations for particular uses, analyzing the chemical makeup of medications, and conducting pharmacological screening of chemical substances. Teachers' sharing of subject matter that helps students become more confident when working in a variety of settings, including academic institutions, hospitals, research organizations, pharmaceutical industry & marketing.

Approaches for problem solving and interactive learning

Our organization uses a variety of cutting-edge pedagogical techniques, including group discussions, problem-passing, Google Meet, Classroom, Sheet, Zoom, You Tube and Whatsapp. These tools facilitate the sharing of knowledge in the form of audio lectures,

PPTs, PDF files, and e-links to other online resources. A projector with software for virtual and PowerPoint presentations are all provided in our well-equipped classrooms and virtual laboratory. To further improve the same, a smart room with a smart board facility was added.

Experiential learning through projects

Since the institution is well-equipped with the necessary knowledge and infrastructure, students are encouraged to conduct their own research projects. They can also follow a variety of national and international journals, including the Elsevier/Bentham e-journal, for easy access. They use an instrument laboratory with all the necessary equipment for their purpose.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.iptsalipur.org/wp-content/uploads/2020/11/8-Free-E-Resources.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional teaching methods, institutions encourage their teachers to use a modernized approach for learning. Our institution uses a lot of ICT-based online learning platforms to facilitate efficient teaching and learning. Students can readily communicate with the teacher at any time to get study materials, etc. On college websites, educators post their notes. Teachers have received ICT-based teaching training from ATAL, SWAYAM, NPTEL, MOOCS, APTI, etc.

AICTE, PCI, UGC and other regulatory bodies collaborate with various institutions and universities to organize FDP, CEP, Seminar, Workshop, Conferences etc., in which teachers regularly participated for the same. All of the instructors have received training on how to use e-resources in their regular lessons and are urged to stay up to date on the most recent research-based teaching techniques and ICT-blended online and offline learning environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

331

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A schedule of theory and practical classes, class test dates, and information about the university examination at the end of the semester are all included in the academic calendar, which is prepared with reference to affiliating university and distributed to students before the start of the semester. The principal, all HOD's, IQAC Coordinator, Examination I/C and other members of the institute examination committee review under the direction of the Pharmacy Council of India and affiliating university, the B Pharm and M Pharm examination in-charge, they oversee and improvement of the evaluation process on a regular basis, including class tests, assignments, projects and seminars. Every theory subject is internally assessed, taking into account of academic activities, student-teacher interaction and attendance. The examination pattern is continuous mode. The internal examination score is disclosed to students through their individual answer scripts and during answer script verification.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.iptsalipur.org/class-test-mark/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute conducts all internal examinations according to the academic calendar, which minimizes student confusion and increases the examination system's rationality. In order to finish examinations within the time allotted by the university or PCI, institutions occasionally use appropriate time-saving techniques. The sessional examination is carefully assessed, and students are allowed to retake it if they do not receive the minimum number of passing grades or if they are excused from class for a legitimate reason.

The evaluated answer scripts are first displayed to students for verification and to meet their level of satisfaction regarding fairness of the evaluation process in class, and if any errors discovered were immediately resolved by the relevant subject teacher. The final marks were then sent to the Examination I/C for entry into the internal marks database and the final internal examination marks is displayed to students through notice board.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.iptsalipur.org/class-test-mark/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PCI, New Delhi provides the course curriculum for each program, which is implemented by BPUT, Odisha. Course Outcomes (COs) are specified by the faculty members of this institute for each course in the curriculum because the institute uses outcome-based education.

All higher education programs must meet the National Board of Accreditation (NBA), New Delhi's defined Program Outcomes (POs). The NBA defines eleven POs, and the institute adheres to these definitions.

All stakeholders receive the POs and COs through a variety of channels. On the institute's website and in a few locations around campus are the Vision, Mission, and PEOs.

To share POs and PEOs with stakeholders, the following platforms are utilized. Parents and students are invited to an orientation/induction program.

Students and Teacher Meeting : To students

Parent Teacher Meeting: To parents

Campus Recruitment Drives: To employer

Employers Alumni Meet: To alumni

Symbolically through Newsletters, Technical Magazines, etc.,

Students receive the announcements at the beginning of each semester and throughout, and they can also access the COs via the websites of their subject teachers and the institute.

Faculty discussion during departmental meetings.

At institute events, faculty members converse about COs.

COs are adjusted as and when industry needs and syllabuses change.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.iptsalipur.org/wp-content/uploads/2021/09/CO-PSO-PO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

DIRECT ASSESSMENT TOOLS

Assignments: The purpose of the assignments is to evaluate students' problem-solving and pharmacy-related knowledge.

Class Test Examinations: Students' performance in the twice-per-semester class test examinations is used to evaluate the program outcomes. There are both objective and descriptive questions on the class test examination question paper. There are two-mark multiple-choice questions in the objective type questions.

End Semester Examinations: End Semester examination is an important tool for assessing whether all the POs are attained or not. Examination is more focused on attainment of programme outcomes and course outcomes using objective and descriptive examination.

Seminar: There are regular conferences and seminars where students' opinions are gathered. These seminars and conferences are attended by both students and faculty members. The majority of current topics were covered in the conference and seminar.

Project Work:As the institution is enhanced with essential facilities, students are encouraged to conduct internal research projects. In order to obtain POs, project works were scheduled.

Each subject teacher assigns assignments to every student, which are collected in printed form by the end of each semester. Every practical class has a regular experiment and viva-voce.

INDIRECT ASSESSMENT TOOLS:

1. Competitive examination result.
2. Higher study & Placement records.
3. Alumni Survey.
4. Employer Survey

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/2.6.2_Add-docs.pdf

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
145	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.iptsalipur.org/wp-content/uploads/2023/12/2.6.3.pdf
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.iptsalipur.org/wp-content/uploads/2023/12/National-Assessment-and-Accreditation-Council-NAAC-Student-Satisfaction-Survey-Key-Indicator-2.7.1-Under-Criterion-II-of-Teaching-%E2%80%93-Learni	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
15.00	

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://my.msme.gov.in/inc/Hackathon Result.aspx

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is also organising the eco-friendly environment

among the students and the alumni, through which the alumni are continuously visiting the institution and delivering the seminar for personality development and professional future prospective.

To establish the innovative ecosystem the institution is emphasizing on the student research both at undergraduate and postgraduate level. Students are initiated to participate in the basic research. This was facilitated by the Nodal Centre of Research as declared by the affiliating university. The institute constitutes the registered alumni under society and the alumni are highly focused for their interaction with current students. The institute is in liaison with the Pharmaceutical industry for carrying out their research project.

Institute having EDC cell & MSME Incubation center, it inculcates innovation among the teachers & students.

EDC & MSME incubation center Activities are:

- It is expected to promote entrepreneurs in the thrust areas.
- It helps to develop the products and processes related to pharmaceutical care.
- It looks to provide infrastructure facilities and Technical support for incubation of the opportunities.
- Innovations Supported through IPTEDC & IPT incubation center:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://my.msme.gov.in/inc/HILlist.aspx

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://www.iptsalipur.org/research-articles/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes the students and faculties to participate in the various programmes such as World Aids Day, International Pharmacist Day, National Pharmacy Week, World Environment Day, International Women's Day, Librarian's Day, Unata Bharat Abhiyan, World Blood Donation Day. The institution carried several activities related to social activities, overall development of Village including both financial and health. The villages present in and around the institution have provided several benefits by organising social camps, health camps, which educated the people about their hygiene, sanitation, literacy and various health issues. The Institution is assisting the students in getting the scholarship from the Government. The institution conducts several seminars, discussion, interaction with spiritual and motivational persons for the development of the intellectual, mental, physical, emotional and social abilities. The institute is always insisting the students maintain their health in the proper way. The institution is displaying various quotations in the college campus to develop the spiritual mind in the minds of students and nearby social people. The institute is continuously organising the Pharma-Rally in which many placards mentioning various instructions and themes related to Drugs and Health are being shown for awareness of social people. Many blood donation programs are being done in the institution in which social people are being invited and make them aware that the blood donation is a good practice for the Health despite that the donor should be healthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

877

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institute is to provide infrastructure as per the norms of AICTE, PCI and upgrade as per the growth expansion. The institute is spread over a vibrant campus of 5.2 Acres, on the banks of river Chitrotpala having a green and serene atmosphere in the rural belt of Odisha. The Build-up area of the total infrastructure of the college campus is around 8,500 Sq.M. The total 14 rooms of classrooms and 20 rooms of Laboratories are well ventilated and well equipped with advanced tools necessary for teaching and learning. The advanced tools include Experimental Pharmacology (Ex Pharm Series Software) is used for conduct of practical classes of Pharmacology subject. The institute is well equipped with all types of ICT facilities. All laboratories are fully well- equipped with the latest state of the art, technology & equipment, with sufficient quantity of instruments, glassware & chemicals for regular classworks, project works and research activities. Apart from regular laboratories, other laboratory facilities such as Central Instrument room, Machine room, CCSEA approved animal house, separate CADD laboratory for synthetic research activities, a 10sq.m. Aseptic area facility for Microbiological work. The library is equipped for assessing e-resource materials and NPTEL Lectures for the benefit of our students & teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iptsalipur.org/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is very much interested in the overall development of the institute. Institutes always promote participation of students in co-curricular and extracurricular activities, that helps the student to build leadership, team spirit, competitive attitude etc. Annual sports are one of the most important activities held every year for our students. It continues for a week during the winter session. All the students participate in the

annual sports and cultural meet during that period. Students showcase their hidden talents and get appreciation.

Institution having TRCA (Team of Recreation & Creativity Association), which is constituted into different clubs as per the interest of the students.

Name of different Club:

1. Fine Art club.
2. EBSB and Social Activities Club
3. Drama and Media Club
4. Dance and Music Club
5. Quiz, Debate and Painting club
6. Sports Club

Activities of the Club: Hallaboli: Sports event of institute
Ignite: state level sports competition

Eureka: during week long Orientation Program for fresher.
Photography and mediabite (video) Dance and Music competition:
During Ganesh Puja, Debate, Quiz. Painting Drama & Mono acting:
During Saraswati Puja. Annual fest: 3 days cultural program during
March- April,

Rangoli competition EBSB program: Every month as per AICTE
institute mapping.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iptsalipur.org/trca/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iptsalipur.org/class-room/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37.97

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central J.K. Memorial Library is located at the central place of the institute, spread over the area of 550 Sq. Mtr. This knowledge providing centre has a huge collection of books, ebooks, Journals, e-journals, Dissertation on various topics related Pharmaceutical Sciences. The library has a collection of 16010 books, 1688 number of Titles. Central subscription of online databases like DELNET which provides access to e-books and ejournals are available. The library subscribed to around 42 print journals every year which includes National & International Journals. The institute library uses NIC Open Access Library Software for all affairs of the Library. All books are Barcoded for book circulation and surveillance cameras are installed in the library for supervision. Open student access catalogue facility with one computer terminal and xerox facility is available in the

library. The library is automated and it is digitalised. It is equipped with 10 desktops with Internet & LAN connectivity for accessing e-resources and available hardcopies, two numbers of printers are provided.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.iptsalipur.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.18

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates its IT facilities: Projector, computer, CCTV camera, Wi-fi, ERP system, Automated attendance system. IT facilities of the institute are maintained by a trained person from the locality. Latest Versions of computers purchased, connected with LAN with Internet facility, dedicated teachers are there to look after computer education, staff members are experts in computing system, Internet connection and printer are integrated part of the centre. Students learn computing and net activities in their regular classworks. Every year substantial budget provision and utilization is made for computer related activities. All the building is connected by CCTV networks and Wi-Fi router, fibre optic is used. uninterrupted net connectivity is one of most important concerns of the authority, presently many Geo-fi are used for net connectivity with BSNL Broadband. The ICT equipment of 10 multimedia projectors, 2 numbers of Public Address Systems, 8 numbers of Biometric Finger-Print, 45 numbers of CCTV Cameras surveillance equipment for campus safety and management are installed. The computer centre also provides continuous and uninterrupted services by coordinating and extending hardware & networking support to all the academic departments, examination, administration office, library, and other central facilities. Computers in-charge act as a single point of support for designing, procuring, installing, interfacing, troubleshooting and maintaining of IT devices and peripherals. Updating the Internet facility and services from time to time to cater to the academic and research needs in the Campus. Consecutive upgradation arrangements are incorporated into the yearly spending plan.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iptsalipur.org/

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

169.95

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical academic and support facilities like Classrooms, Laboratory, Computer centre, Seminar hall, Auditorium hall, Smartroom etc. are regularly used and updated as per the requirement of students and regulatory bodies. There is a Institute level construction committee that look after the various aspects of construction, utilization and maintenance of the physical, academic infrastructure and support facilities. Different classroom and laboratories are allotted to students of different years and semesters, which is reflected in the published timetable. Certain laboratories are required to be shared and utilized as common facilities. Such facilities like central instrument room, Machine room, computer laboratory, Library etc. is shared by different departments. Laboratory in charge, along with laboratory assistant, ensures proper working of all equipment at the beginning of each semester. Repairs and Maintenance of laboratory equipment's are initiated by the respective Laboratory Incharge through the chemical store in charge. Routine computer maintenance, software installations, networking are handled by Computer & CCTV In charge through consultation with the service engineer. The library incharge along with the supporting staff members looks after the working and maintenance of the library. The Sports and games In charge take responsibility of the sports infrastructure. The maintenance department takes care of electric grid system within the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iptsalipur.org/facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

33

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.iptsalipur.org/skill-enhancement/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
70	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
70	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

58

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

59

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

63

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute creates a platform for the active participation of the students in various academic and administrative bodies including other activities. This empowers the students in gaining leadership qualities, Punctuality, abidance towards maintaining rules and regulations and execution of skills. They are providing enough support to college related academic / administrative work with the help of other students. The institute constituted an anti-ragging committee comprising the student's representative and they look after the fresher's admitted in this institution. To explore the inert talent of the students, institutes form different clubs, which are mainly represented and run by the students under the guidance of faculty members that creates enormous scope to explore their talents. Institute has different committees like sports committee, cultural committee, academic committee, IQAC, anti ragging committee, etc. in which students are the members. Their suggestions and participation are always welcomed by the authority for the overall progress of the institution.

Presently institutions introduce the Class Representative system. Students are participated in several programs like Swachha Bharat, Abhiyan, Unnat Bharat Abhiyan, Blood Donation Camp, Health Check-up

Camp, AIDs Awareness Rally, Cancer Awareness program, Plantation, National Pharmacy Week, World Pharmacist Day, Teachers Day, Womens Day, Ek Bharat Shreshtha Bharat, etc.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/trca/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute of Pharmacy & Technology, Salipur Alumni association was formed in the year 2018 by registering under Society registration Act. All the students of IPT (B.Pharm and M.Pharm) are eligible to become members of the Association just by filling an online form available in the webportal. The subscribers to the memorandum shall be the founder members as well as Life members of the Association. These founder life members nominated by the Patron shall be the members of the First Executive Committee. There has been a total contribution of Rs.63,227.00 from the alumni in that period. Institutional web portal serves as a main interface for connection of the past alumni. Institution has

Facebook, Instagram, WhatsApp, and a page for its alumni. Developing an active and engaged alumni network empowers both the Institute and its students, confirming whether our alumni are interacting with the Institute and its student body, attending events and serving as volunteers. The Alumni members who are settled in foreign countries, whenever they visited India, they used to deliver lectures on recent advancements in pharmacy profession and career counseling and also motivated and guided the students for their higher studies.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/alumini/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Vision and Leadership: The institution focuses on its vision and mission for streamlining its growth and effective governance. The institution has produced skilled technical manpower in the field of Pharmaceutical Sciences in the coastal belt of Odisha, for the last 41 years.

Vision: To generate competent pharma human resources.

Mission: To impart quality education in pharmacy with continuous enrichment of knowledge and skill, to teach a competitive attitude and leadership quality with an ethical approach, and to meet the dynamic needs of the global village in all relevant fields.

To achieve the laid down vision the institution focuses on students from the very initial days by dividing them into small groups of

20 students each and assigning them to mentors who facilitate students in developing themselves into employable manpower and instill in them knowledge and self-confidence for becoming emerging entrepreneurs. The institution's alumni database justifies its stated vision and mission in totality. All activities carried out within the institution are always student-centric, reflected through its academic infrastructure, Physical infrastructure and serene learning atmosphere. All stakeholders of the institution including the principal works for the stated objective and the students are also involved in representing various bodies.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing institutional body meets quarterly in a year to focus on the developmental and academic aspects of the college. The college Governing Body, Principal and staff members take the implemented decisions through decentralization and participative management.

The Head of the institution in consultation with staff members prepares the prospective plans for the long-term and short-term goals of the college and implements them through various conveners, Department Heads, IQAC, and other committees.

The IQAC cell of our institution supervises all measure tasks related to teaching-learning, academic and administrative planning & implementation. A grievance redressal committee consisting of senior members is constituted. The institutional Animal ethical committee (IAEC) is framed in accordance with the norms and protocols of CCSEA. As per the UGC regulation on curbing the menace of ragging in Higher educational institutions, an Anti-Ragging committee comprising Senior faculty members, Senior students, Principal, Management Members, Alumni, Parents, Hostel warden & local legal authority is established. As per guidelines, the Women Grievance Cell comprising senior teaching & non-teaching staff members is established for Girl students as well as women

employees, who may report any harassment/sexual abuse at the workplace to this committee and the admission committee is constituted.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/institutional-information/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A prospective and strategic plan is made by the institution to meet the requirements of the corporate sector. The institution has developed a strategic plan in 2016 for the promotion of R&D, getting NBA Accreditation from 2017 and NAAC accredited from 2021 to 2026. By establishing an IQAC cell, the institute has made efforts in teaching quality, teaching-learning and enhanced industry-institute interaction.

NBA Accreditation: We have successfully completed and continued the NBA accreditation process for B. Pharm course from 2017 to 2024. R&D: Research and development were institutionalized and many research papers were published through peer-reviewed journals.

Affiliated Nodal Centre for Research under BPUT, Odisha. Many Ph.D scholars under BPUT are enrolled in our nodal centre and are actively performing their research work under respective teacher guides.

Institutional Collaboration with the NIPER, Kolkata, India, and received a SERB TARE Research Project.

The Institution has gained credit for the Incubation center for MSME, as approved by the MSME, Govt. of Odisha. Every year different projects are applied to MSME through our Incubation centre and recently we received a MSME Research grant.

Training programs: The staff is exposed to training programs viz.; ATAL, MOOC, SWAYAM, NPTEL, NITTTR, etc.

Training & Placement: The institution has an active training and placement cell, which continuously mentors the students and they

provide the platform for industry-institute interaction in various ways. The students take training from different pharmaceutical industries with whom the institution has MOU.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/6.2.1 Website-link Additional-documents.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institution has a published service rule and code of conduct for Recruitment, Promotion and conduct of service within an institution. (Uploaded on the website). Administrative setup: President: Final authority for approval of the various decision

Vice President: In absence of the President is the final authority for approval of the various decisions. Secretary: Participates in the regular administration of the institution & management. Principal: Principal governs the day to day running of the institution, takes decisions related to student affairs, to communicate the staff grievances to the management and plays a vital role in every decision making process.

Account & Academic Bursar: Look after the financial management & academic activities.

Administrative Bursar: Look after the administrative activities on day to day basis. Particulars of administration with Month & Year 6th Pay implementation & Promotional rule as per AICTE, AICTE rule published Jan'2010 Institute implemented from Aug_Sept'2010 Charge distribution (Decentralization of activities)-July-Aug. Every year

Admission rules-July-August every year Institute Published Service rule & code of conduct for staff members. Web notification-As and when required Recruitment & Promotional rules are followed as per AICTE/PCI/UGC.

Any modification in the policy was amended through GB resolution.

The institution has an organizational chart. Their recommendation is placed in GB and executed accordingly.

The GB meetings are conducted four times in a year and as and when required.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/IPT-Service-rule.pdf
Link to Organogram of the institution webpage	https://www.iptsalipur.org/institutional-information/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The staff members are covered under the following welfare schemes: a) As per the norms of AICTE & Govt. of Odisha, pay commission recommendations are implemented. b) Teaching and non-teaching staff is covered by Group Insurance Scheme under LIC. c) All the Teaching and non-teaching staff members are given a medical allowance of Rs. 6,000/- per year. d) All the Teaching and non-teaching staff members are given Employees Provident Fund (EPF) as per PF rule. e) There is a provision of gratuity through LIC for

all Teaching and non-teaching staff members as per institutional provision on completion of minimum 5 year continuous service. f) Medicines are available in the health center of our college for minor ailments. g) Service, conduct and leave rules are as per institutional service rules and code of conduct. h) For attending QIP, FDP, workshops, and conferences and for pursuing Ph.D. work, the college provides paid leave as OD. i) In case of non-accumulation of EL, special leave is sanctioned for urgent rituals like Marriage, Thread Ceremony, Funeral work and for all medical grounds. j) Bank & ATM facilities are available within the campus. k) The management made a resolution for providing a one-time research assistant to the staff members to promote R & D activities.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/IPT-Service-rule.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculties of this Institution have to perform a variety of tasks pertaining to diverse roles. In addition to teaching, faculty need to innovate and conduct research for their self-appraisal and to keep themselves updated with new technological advances made in

their respective field of research. This will assist them to update the students about the new professional development. They are also expected to provide services to the students related to self management, training them for professional fields, inculcating a sense of responsibilities, care for the community and the society in large for health care activities. Another role relates to the shouldering of administrative responsibilities to co-operation with other Faculty, heads-of-departments and the Head of Institution. An effective performance appraisal system for staff is vital for optimizing their contribution for institutional performance. The assessment is based on: A well defined Key Performance Index (KPI) for every assessment year. Key Performance Index (KPI) form is supplied to the staff members in the month of January and the same is verified by the authority for initiating increment. Appraisal of staff members is based on criterias like Teaching Learning process, Contribution in Research & Developmental activities and conduct of official assignments and duties related to administrative, examination, admission and other regulatory activities.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/KPI-format-for-all-staff.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has maintained a transparent financial system. There is a defined protocol to sanction budget for every finance year to track the income and expenditure of the institution. Budget preparation is done by computing expected Income and expenditure for the projected financial year. If required, the proposed budget is modified and approved in the Governing Body meeting.

Students pay their tuition and other fees directly into the college account.

All expenditures are paid from the college account against bills and vouchers, which are approved by respective department convenors and are preserved in the accounts for audit purpose.

An external auditor is hired by the institution for statutory financial audit and the audit report is submitted by a Chartered accountant, Institution files yearly return in time and get back TDS deducted if any. Institution never paid any taxes as it has 12A registration, and maintained an account in accordance with the Income tax Law.

Institutional financial activities are very transparent, which is looked after by an account bursar, who needs to be one of the faculty members of the institution.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/budget-financial-assistance/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute prepares a budget for every financial year for effective utilization of financial resources for academic, administrative and developmental activities with an objective of satisfying the vision and mission statement. We have an authorized financial committee, who looks into the utilization of allocated funds on several heads, disbursed in the budget. Institution fund are based on student tuition fees, hostel fees and rental income. The Institution consistently tries to get fund from govt. and semi

govt. organization or from private organizations through consultancy and grant. The budget is then prepared keeping in view the projected revenue to be earned and the general expenditure and capital expenditure to be incurred. For preparation of the budget and before the final sanction of the budget, Principal along with the financial committee take into consideration the requirement of every department. There is a procurement committee for the institution, which ensures the utilization of funds in an effective manner. Finally, the management reviews the financial activity through scrutiny of budget versus actual expenditure made there under.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/Audit-Report-2022-23.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institution constantly monitors and guides the various activities like Academic, Research, Administrative and infrastructural development through various committees. IQAC plans for running of academic activities by preparing academic calendar, infrastructural development, celebration, etc. IQAC has established the Mentor-Mentee system in which the mentor will constantly and continuously monitor the mentees, class work and examination performance including other administrative issues. Before the commencement of the academic session, IQAC fixes lesson plans, course handout and experimental methodology. IQAC also looks after syllabus completion, remedial classes, and tutorial classes. IQAC asks monthly and annually for the academic report and verifies accordingly. The IQAC plans for skill development of students and faculties, by implementing seminars, conferences, conventions, workshops, industrial and hospital training, research exchange and publications. For regular monitoring of students and faculties academic activity, the IQAC has implemented an ERP system. To strengthen the teaching learning system the IQAC implemented institutional review, continuous assessment and student feedback system. The IQAC collects reports of grievances and address them through various committees. IQAC plans for enhancing the quality of education by acquiring NAAC & NBA

accreditation & participation in NIRF.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/wp-content/uploads/2023/12/IQAC-meeting-resolution-2022-23.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the institution follows the academic calendar laid down by the university and follows the syllabus prescribed by PCI, New Delhi, so the IQAC cell of the institution is bestowed with the responsibility of implementation of the above activities on a timely basis. Latest teaching aids, techniques, activities, assessment tools and methodologies are used to enhance the teaching quality and to achieve the goal of the institution. The institutional teaching learning process is reviewed through continuous assessment system and Student feedback system. To keep in track with student performance, the institution has developed a methodology of continuous assessment system which is implemented by the teacher academic diary through Mentor-Mentee system. The faculty keep in track of the number of student related academic activities and co-curricular activities done by the allotted students, such as to assess for their development and performance. A student appraises the faculty through a defined format on a variety of parameters. Based on the feedback the institution updates academic activities.

File Description	Documents
Paste link for additional information	https://www.iptsalipur.org/student-feedback-form/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.iptsalipur.org/igac-meetings/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Education, holistic development, and discipline form the ethos at IPT, Salipur. The institute prioritizes the safety and well-being of women within the campus, ensuring various facilities and proactive measures. The commitment to security is solidified through the widespread installation of CCTV surveillance cameras across the institute, covering the entire campus. This comprehensive security approach goes beyond infrastructure, incorporating special programs, workshops, classes, guest lectures, and events within the school premises. Topics such as gender sensitivity, self-defense, and stress management are addressed through specifically designed resources and training sessions. The college acknowledges that women's security requires a multifaceted approach. To enhance safety, a self-defense program has been implemented, equipping students with essential skills. The Mentor-Mentee system is actively in place to address concerns and safeguard students effectively. Additionally, the girls' common and infirmary room is equipped with essential facilities, including a first aid kit, a sanitary napkin dispensing machine, and an incinerator. This ensures a supportive environment that promotes both physical and mental well-being.

File Description	Documents
Annual gender sensitization action plan	https://www.iptsalipur.org/wp-content/uploads/2023/12/Annual-Gender-Sensitization-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.iptsalipur.org/wp-content/uploads/2023/12/7.1.1 Additional-documents.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute is committed to effective solid waste management, implementing a rigorous system of segregation and efficient disposal on the campus. Specifically, separate bins for wet and dry waste are located in hallways, laundry rooms, and common areas, while dry waste containers are also available in laboratories, libraries, and classrooms. Notably, an eco-friendly garbage system has been instituted to transform waste into compost, subsequently utilized as fertilizer in the garden. Detailed records regarding the system's maintenance and functionality are consistently kept. In terms of liquid waste management, the institute has established procedures for separating wastewater from bathrooms and laboratories. Wastewater from toilets is directed to a common drain, while laboratory wastewater is treated in a closed collection tank following chemical neutralization. Liquid waste from the canteen and bathrooms undergoes a recycling process, involving collection in

pools and subsequent filtration for reuse in garden irrigation. The operationalization of the liquid waste management system is meticulously documented in a register that tracks both maintenance and functionality. Furthermore, drainage systems in close proximity to hostel areas have undergone significant upgrades, contributing to the overall improvement of the institute's environmental sustainability efforts.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution places significant emphasis on fostering cultural harmony among its students, faculty, staff, and visitors. This commitment is manifested through the dedicated efforts of the College Cultural Committee, which focuses on cultivating the academic and cultural talents of students. The committee acts as a diaspora to unveil and showcase the often-hidden expertise and skills of students across various domains. Students actively engage in a diverse range of extracurricular activities, social awareness programs, drama, eloquence, quizzes, debates, rangoli, and more. The institution also observes religious festivals such as Saraswati Puja, Ganesh Puja, Biswakarma Puja, instilling spiritual and metaphysical significance among students and teachers alike. Notable cultural events, including Freshers Day, Annual Day, Teachers Day, Pharmacist Day, Farewell Function and Alumni Meet to punctuate the academic calendar. The college commemorates the birth anniversaries of revered Indian figures like Mahatma Gandhi. Moreover, the institute's TRCA club orchestrates a variety of extracurricular activities, spanning Health & Wellness program, Social Service Camp, World AIDS day, Yoga Camp and more. Special occasions like Constitution Day, Utkal Divas, Women's Day, and National Pharmacy Week, etc are marked with organized events and participation from both staff and students, further enhancing the cultural vibrancy of the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

IPT, Salipur actively engages in diverse initiatives aimed at fostering awareness and understanding of constitutional obligations among both students and employees. An annual celebration of Constitution Day at the campus stands as a significant event, marked by the participation of local judges. Despite the limited exposure of pharmacy students to these constitutional aspects in their academic curriculum, the institute addresses this gap through a comprehensive week-long orientation program at the start of each academic year. During this program, students are acquainted with various dos and don'ts, and they collectively take an oath concerning pharmacy ethics. Notably, every faculty member, regardless of their profile, actively participates in elections and fulfills other governmental duties assigned by the relevant authorities. The institute's commitment to constitutional values is further demonstrated through the active involvement of students and faculty in Independence Day and Republic Day celebrations. These occasions serve as a means to instill a sense of duty and responsibility among the young minds, making them cognizant of their professional obligations and reinforcing their roles as responsible citizens. The collective dedication of students and teachers to these principles underscores their commitment to upholding constitutional values in their academic and professional endeavors.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.iptsalipur.org/wp-content/uploads/2023/12/7.1.9_Details-of-activities.pdf
Any other relevant information	https://www.iptsalipur.org/wp-content/uploads/2023/12/7.1.9_Any-other-documents.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution ardently follows a policy of commemorating national and international significant days and festivals with utmost solemnity. These celebrations align with the directives of regulatory bodies such as AICTE and PCI. National observances encompass Independence Day, Teacher's Day, Gandhi Jayanti and Republic Day. On the international front, the institute marks Yoga Day, World Pharmacist Day, World AIDS Day and International Women's Day. The festivities also extend to the celebration of Ganesh and Saraswati Puja, During these events, students gain a deeper understanding of the pivotal role played by teachers in shaping their careers. Mahatma Gandhi Jayanti is observed as a tribute to the Father of the Nation, and Republic Day is celebrated with the hoisting of the national flag on the institute campus. World Pharmacist Day is marked by various activities, including an awareness rally, and National Pharmacy Week in the third week of November witnesses enthusiastic participation from both students and teachers to promote the pharmacy profession. On World AIDS Day, students engage in rallies and street plays to raise

awareness about the disease. International Women's Day is also commemorated, emphasizing the institute's commitment to recognizing and celebrating the contributions of women in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title: Excellence Through Research

Establishing a forum for innovative and novel research concepts. The institute has a research and development cell called NCR and IPT MSME Incubation Centre, as well as research committee coordinators, who coordinate and assist the research activities. This encourages all faculty members to publish their research articles and to participate in national and international conferences, seminars, workshops, and symposia. The institute has conducted more than 01 webcasts of virtual conferences regarding Remedial Thoughts of Research Methodology in Pharmacy. Many research papers had been published in UGC enlistment of the Journal, Scopus, Sci indexed national & international journals, as well as paper presented at conferences / workshops / symposia, along with numerous citations.

BEST PRACTICE - 2

MENTORING SYSTEM FOR STUDENTS

The system ensures inspiring and guiding students toward skilled learning, as well as reducing their stress through personal counselling and interaction. It is extremely stressful, particularly for hostel students who leave their families for the first time.

Thus, a possible approach is to assign students to a "mentor" who can actually build relationships with them. In order for students to make overall progress, they need mentoring with the goal to attain emotional stability and to foster clarity in their thinking and decision-making. Each teacher is assigned 15-20 students for the entire duration of their studies.

Students are encouraged by their mentors to take part in extracurricular and co-curricular activities, as well as Games & sports.

File Description	Documents
Best practices in the Institutional website	https://www.iptsalipur.org/wp-content/uploads/2023/12/7.2.1_-Best-Practice.pdf
Any other relevant information	https://www.iptsalipur.org/wp-content/uploads/2023/12/7.2.1 Any-other-documents.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

IPT believes in the doctrine that students, therefore special attempt in this regard have been noted that employers look for skills and characteristic in two broad areas: the definition of technical skills and soft skills.

The following efforts and steps are being made by the institute to develop and train students.

English Language Improvement and Communication Skills:

A group of expert trainers with extensive sense and experience in English language teaching and community skills development are signed up and modules are developed for freshmen to seniors according to their needs, and programs are launched continuously throughout.

Soft Skills:

Professional instructors are hired to train students to enrich their skills and help secure a career path through extensive training, group discussions, face-to-face interview techniques,

resume writing skills, corporate etiquette, networking electronic, etc. personal development, including aspects such as dress and dress code, greetings, gestures, posture, confidence, and preparation for expected questions.

Add to Training Workshop:

Awareness of rigorous student coaching and preparation, current market trends, leadership / team building qualities, and entrepreneurial opportunities for students. The institute held training sessions for students on higher education opportunities and preparation for GPAT examinations.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The Institute plans to introduce new programs.
2. Institute will go for autonomous status.
3. The Institute will develop a dynamic website.
4. The Institute will motivate the students for intra, interdisciplinary courses and skill development.
5. The Institute will motivate the students for NPTEL courses
6. The Institute will motivate the students for entrance related to administrative services
7. The Institute will encourage the students for endeavouring of new start up
8. The Institute will encourage the Student for earning along with learning
9. To create awareness and initiate measures for Protecting and Promoting the Environment.
10. To encourage the faculties and student's for consultancy to industries, shop owners & small businesses to be promoted