

NOTICE

No. IPT/02/66/2015, Date:02.12.2015

Mentor-Mentee system

The Mentoring system has been introduced for effective improvement of student teacher relation in the institution. The students of a particular selected group are assigned to a member of the teaching staff who shall act as their mentor, the students are required to meet the mentor periodically to report progress in their studies, healthy living condition and other academic difficulties. A set of rules mentioning of the duties of the students in the Mentoring groups and the function of the Mentors are as follows for Mentoring system and strengthening the relation between the teachers and students.

RULES:

1. The students of the Mentoring groups shall meet the Mentors at least twice in a fortnight or as many times as is necessary and discuss with him/her their difficulties and academic problems.
2. The students shall furnish such information to the Mentors as required for the maintenance of the Mentoring record.
3. No student can ordinarily meet the principal on official business without the permission from the Mentor nor can any application be submitted without the recommendation of the Mentor.
4. Any adverse report against a student by the Mentor will be seriously viewed and dealt with accordingly with the intimation to their parents.
5. The permission for appearing in the college Examination will be based on mentor reports for a particular student.
6. Issue of the final conduct and transfer certificate-from the college will also be reflected on the Mentoring records of a student during the period of study in the College.

**Principal
IPT Salipur**